



## Surangel & Sons Co.

Import, Retail, Wholesale, Logistics, Travel  
and Construction

P.O Box 295 Airai, Republic of Palau PW 96940 Ph: (680) 587-7001 Website: [www.surangel.com](http://www.surangel.com)

### MUZING CHECKLIST

- ❖ Minimum of five (5) persons per group
- Previous Muzing group is paid-off
- **Application forms** must be **filled-out completely** and **signed** by **both** applicant and guarantors (OYA)
  - Note: You can download to complete the Muzing application at [www.surangel.com/forms](http://www.surangel.com/forms)**
- Must have one Palauan OYA
- **Customer Card**
  - For new customers: apply for one at the Service Desk area located at Airai Supercenter Grocery Store (bring at least one valid ID)
  - \$ 5.50 for replacement card
- Photocopy of **one valid ID**
  - Locals (Driver's License, Passport, Palau Identification Card)
  - Foreigners (Work Permit). *Please attach verification letters if permit expires before October 31, 2024*
- Photocopy of **approved allotment form**
  - (Please indicate Surangel customer account number to be credited and Job#600)
  - RETIREES (SS & Pension), please pick up allotment slip at Surangel's main office
- Photocopy of **two (2) latest Check Stubs OR RETIRMENT VERIFICATION (SSA/PENSION)**
- Attach the **latest version of our Preferred Customer Card** for loading up *Approved* Muzing Amount

\*latest version of Preferred Customer Card:



Back



Front

- \$38.50 for replacement card with Muzing Amount if lost.

***Please make sure that everything in this checklist is done accordingly before submitting your group's applications to expedite processing. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED Thank you.***

## REMINDERS

- Incomplete applications will not be accepted
- Must have at least One Palauan OYA
- Minimum no. of members: **FIVE**
- Minimum amount: **\$300** Maximum amount: **\$2000**
- Please do not FAX application
- Muzing cannot be used to purchase/pay for Vehicle, airline tickets and existing credits
- Muzing should be paid-off within **20 paydays** for biweekly payers or **10 months** for monthly payers. All allotments shall start January 2024 and are due by the end of October 2024.
- Allotment Forms must be signed/approved by Finance officer
- Payments shall not cease, decrease or skip until entire balance is paid in full.
- Applicant has to pay the whole amount approved whether they used up card load or not as the loaded amount does not expire
- NO CHANGES ALLOWED once application is submitted, particularly on the amount requested
- Surangel & Sons Co. will not be liable for lost Muzing cards
- Foreign applicants shall have a working permit valid for at least one year from the date of application
- Keep in mind that customers with bad credit history will delay processing for the whole group

***ALL QUESTIONS AND UPDATES WILL BE COMMUNICATED FROM AND THROUGH GUARANTORS (OYAs). THANK YOU VERY MUCH!***